



MINISTRY OF CULTURE AND TOURISM

PROCEDURE FOR REGISTRATION OF ARTS AND CULTURAL PERFORMANCES

In pursuance of the Laws of Akwa Ibom State of Nigeria 2000 (revised) - Council for Arts and Culture Law CAP. 37, the Basic Requirements for the registration of Arts and Cultural Performances are as follows:

A) REGISTRATION/CERTIFICATION OF ARTS AND CULTURAL PERFORMANCES

Applicants are required to submit:

- Business / Association Registration (CAC Certificate, or community-based registration letter).
- Profile of the group – history, nature of performances (dance, drama, music, masquerade, crafts, etc.).
- List of members/performers (with passport photographs and ID cards).
- Repertoire of performances (e.g. plays, dances, cultural displays).
- Evidence of rehearsal space or operational base.
- Tax Identification Number (TIN) or proof of recognition from the local government/community.
- The intending Arts and Cultural Performers will apply to the Directorate of Culture or Council for Arts and Culture, Ministry of Culture & Tourism, Uyo, for approval.

B) PROCEDURES FOR REGISTRATION OF ARTS AND CULTURAL PERFORMANCES

1. Visit the Directorate of Tourism, Ministry of Culture & Tourism, Uyo, Idongesit Nkanga Secretariat, Uyo or Council for Arts and Culture, Abak Road, Uyo or visit Akwa Ibom State Internal Revenue Service (AKIRS) website (<https://www.akirs.ak.gov.ng/downloads/laws/state-government-rev-codes-and-rates-amendment-law.pdf>) to obtain necessary information on the fees for registration of Arts and Cultural Performers.
2. Proceed to pay the registration fees prescribed by the Ministry for Registration of Arts and Cultural Performers in the Akwa Ibom State Revenue Administration (2nd Amendment) Law 2021 (Visit: <https://www.akirs.ak.gov.ng/downloads/laws/state-government-rev-codes-and-rates-amendment-law.pdf>) at any government IGR designated bank using AKSG Pay Direct or online at <http://quickteller.com/akwaibom> to pay the applicable fees and present the printout to the Ministry to obtain an official receipt.
3. Complete the application form accurately, providing all the necessary information and attaching the required documents, then submit to the Directorate of Culture, Ministry of Culture & Tourism, Uyo
4. The Ministry officials will screen the troupe/group through:
 - A review of their repertoire (to ensure performances respect cultural values, are not obscene, and align with national/state policy).
 - An audition / demonstration of sample performances.
 - Verification of authenticity of cultural materials and instruments.

5. Upon successful verification, the Ministry will issue a certification/license as a recognized Art & Cultural Performance Group. The certification/license is valid for 1 year, and is renewable.
6. The group will then be eligible for participation in state events, festivals, carnivals, and other sponsored cultural showcases.
7. The application form must be submitted within two (2) months, after which it lapses if the applicant fails to comply with the regulations.
8. Ensure ongoing adherence to cultural, legal, and ethical guidelines:
 - Respect cultural heritage and traditions.
 - Avoid misuse of sacred or restricted performances without community approval.
 - Ensure safety and order during performances.
 - Observe copyright and intellectual property rights in music, drama, and dances.

C. TIMEFRAME FOR THE PROCESS

The timeframe for registering Arts and Cultural Performers in Akwa Ibom State, from the purchase of the form to the issuance of the Certification/license, is four weeks.

For further information, please contact us at: Ministry of Culture & Tourism, Idongesit Nkanga Secretariat, Uyo; Phone number- 08028774478.

Signed:

Directorate of Culture, Ministry of Culture & Tourism,
Idongesit Nkanga Secretariat, Uyo
December 2023