



**AKWA IBOM STATE GOVERNMENT OF NIGERIA**  
**MINISTRY OF WORKS AND FIRE SERVICE**  
**PROCEDURE FOR OBTAINING RIGHT OF WAY PERMIT IN AKWA IBOM STATE**

**Pursuant to the Provisions of Executive Order 004**

S/N	Action	Responsible MDA/Institution	Requirement	Timeline
1	Obtain a demand Notice from Ministry of Works and Fire Service, Udo Udoma Avenue, Uyo.	Ministry of Works and Fire Service	✓ Expression of Interest addressed to the Office of the Honourable Commissioner for Ministry of Works and Fire Service.	1 Hour
2	Submit the Survey Plan, i.e. measurement of the areas/locations to be covered by the Right-of-Way (ROW) to Ministry of Works and Fire Service	Operators	✓ Copy of the Company's Profile ✓ Certificate of Registration	1 day
3	Re-measurement of the length of Area/location submitted by the telecom operators by the Team of Engineers in the Ministry of Works and Fire Service	Ministry of Works and Fire Service	✓ Demand Notice from the Ministry of Works and Fire Service.	1 day

4	Determination of amount to be paid by the telecom Operators based on the length of the area/location at the rate of <b>₦145 per linear Metre</b> on the Survey Plan.	Ministry of Works and Fire Service	✓ Survey Plan of the Right - of -Way (ROW) to include the distance and co-ordinates of the locations.  ✓ Evidence of receipt of payment.	1 Hour
5	Generate Tax Identification Number and payment invoice from Akwa Ibom IRS via the Website Indicated.	<b>AKIRS:</b> (Akwa Ibom State Internal Revenue Service) <a href="https://www.akirs.ak.gov.ng/">https://www.akirs.ak.gov.ng/</a>	<b>Name, Phone Number and Email of the Telecom Operator</b>	1 Hour
6	Proceed to any branch of First Bank in Uyo to pay into the designated account.	<b>First Bank Plc, Uyo</b>	Authority to proceed for payment	1 day

7	Return to AKIRS with a print out of your receipt from the bank for Authentication or print out for automatic receipt from the Finance Directorate.	<b>AKIRS:</b> (Akwa Ibom State Internal Revenue Service)	Bank teller and Payment Printout	1 day
8	Present the evidence to the Director of Civil, Ministry of Works and Fire Service for Approval.	Ministry of Works and Fire Service	Official Receipt from <b>AKIRS</b> with duty stamp	48 hours
9	Approval to commence operation is issued by the Honourable Commissioner, Ministry of Works and Fire Service.	Ministry of Works and Fire Service	Copies of official receipt from <b>AKIRS</b> , Demand Notice and Survey Plan.	48 hours
10	The Right-of-Way (ROW) permit is issued and can be collected at the office of the Director of Civil Engineering, Ministry of Works and Fire Service.	Ministry of Works and Fire Service		1 hour
11	The Operators are to Notify the Director of Civil Engineering, Ministry of Works and Fire Service of the Date of commencement of work.	Ministry of Works and Fire Service	Evidence of submission of Letter of commencement of work	48 hours

**CONTACT:** For more information, enquiry or complaints contact:  
Ministry of Works and Fire Service, Udo Udoma Avenue, Uyo.  
You can also reach us via **08023631779** or **08028442176**

**Signed:**  
Director of Civil Engineering  
Ministry of Works and Fire Service, Akwa Ibom State  
December 2023